



# Blue Mountain College International Students

## WITHDRAWAL OF INTERNATIONAL STUDENTS FROM BLUE MOUNTAIN COLLEGE AND ATTENDANCE REQUIREMENTS

### Withdrawal

International students who wish to withdraw from Blue Mountain College must:

1. Provide written approval from their agent in lieu of parents signing the leaving form.
2. Complete the schools leaving form.
3. Give homestay parents two weeks notice if this involves terminating their homestay arrangements.

### Attendance Requirements

1. The school treats international students as it does domestic students and the schools policies apply.
2. Form Teachers and/or Deans will inform Dean of International Learners in the event of an unexplained absence and she will contact the homestay parents.
3. Discipline procedures will be applied in the event of truancy or continuing truancy and the students parent/ and agents where applicable will be notified. These can involve:

Visits to the home by school staff in the case of students aged under 16 years of age.

Stand-down or Suspension procedures where truancy is deemed to be gross misconduct which is a harmful example to other students.

4. Parents and Agents of International Learner who are failing to meet course requirements will be contacted promptly.

**Date approved:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_

**Date to be reviewed: 2023**

#### Code of Practice

Blue Mountain College has agreed to observe and be bound by the **Code of Practice for the Pastoral Care of Tertiary & International Learners** published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education – website at [Code of Pastoral Care for international students :: NZQA](#)