

Student's Name: .....



# Blue Mountain College

## Tapanui, New Zealand

INTERNATIONAL STUDENT  
CONTRACT OF ENROLMENT



**Unlocking each student's lifetime potential**



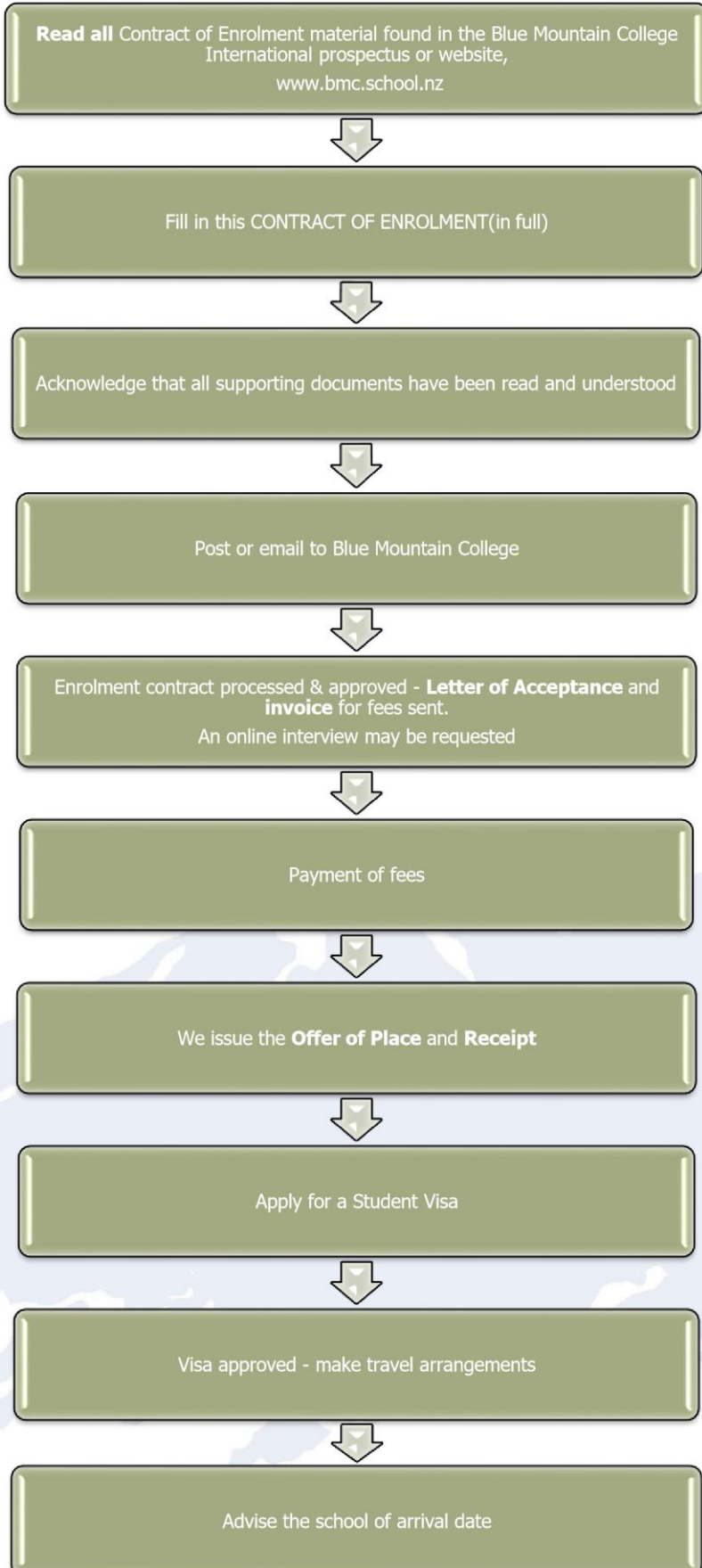
# Blue Mountain College Enrolment Procedures

Student's Name: .....

## Application & Enrolment Help:

Phone: +64 3 2048 358

Email:



Please include with Contract of Enrolment:

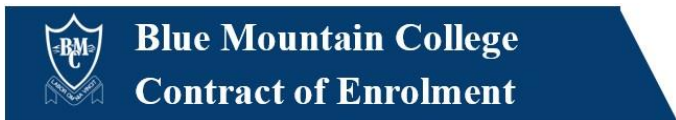
- Recent passport sized photo
- Previous academic record (school reports) for past 2 years
- Any other certificates that would assist assessing your application

Contract of Enrolment processed or declined

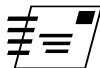
Letter sent to inform of decision

*Please Note: This Contract of Enrolment and the Policies are issued by the School in English and if you have received a copy in another language, that translation is not an authorized translation. It is the English language version issued by the School that forms part of this Contract.*

Student's Name: .....



State Highway 90, Tapanui 9522



amchutchon@bmc.school.nz



+64-3-2048-358

**A. PERSONAL INFORMATION**

***(This Contract of Enrolment must be completed in FULL)***

Student Details		
Family Name	Given Name	Preferred Name
Date Of birth	Age at Application date	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Your email Address		Your mobile Phone number
Nationality	Country of Birth	
Passport Number	Expiry Date	

Parent Details	
Father's Family Name	Mother's Family Name
Father's Given Name	Mother's Given Name
Home Address	Home Address
Occupation	Occupation
Home Telephone Number	Home Telephone Number
Work Telephone Number	Work Telephone Number
Mobile Phone Number	Mobile Phone number
Email Address	Email Address
Do you read or Speak English Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you read or Speak English Yes <input type="checkbox"/> No <input type="checkbox"/>
Religion / Denomination	Religion / Denomination

Brothers and sisters				
Name	Age	(Male/Female)	School Grade	Occupation

<b>Referring Agent Information</b> <i>(If enrolling through an Agent, this section MUST be completed)</i>	
Agency Name	
Contact Person	
Address	
Phone Number	Mobile Number
Email Address	

**Medical Details (to be completed by parent)**

Please tick the box of any medical conditions your child suffers from

Asthma <input type="checkbox"/>	Food Allergies <input type="checkbox"/>	Epilepsy <input type="checkbox"/>	Heart Conditions <input type="checkbox"/>
Allergies <input type="checkbox"/>	Diabetes <input type="checkbox"/>	Migraines <input type="checkbox"/>	Back/Neck Problems <input type="checkbox"/>
Bee Stings <input type="checkbox"/>	Glandular Fever <input type="checkbox"/>	Hepatitis A or B <input type="checkbox"/>	Other <input type="checkbox"/>

Please write details of any condition your child has:

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Is your child taking any medication? Yes  No

If yes, please list and explain

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Are there any other physical or mental health conditions or concerns that would place your child at risk? (e.g. depression) Yes  No

If yes, please explain

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Does your child have any special learning or behavioural needs? (e.g. dyslexia) Yes  No

If yes, please explain

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**Please note: If your child is on any medication and it is advisable for them to continue, please bring it to New Zealand**

I confirm that the information provided is true and accurate. I understand that if I do not disclose relevant information my child's place may be revoked. (Failure to disclose means that Blue Mountain College cannot provide the care and support your child needs.)

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Insurance Details**  
Blue Mountain College recommends Orbit Protect insurance. These policies are compliant with the Ministry's Education (Pastoral Care of International Students) Code of Practice 2021 (The Code) and can be purchased through the school. The brochures can be viewed on our website.  
**Please note that any pre-existing medical conditions are not covered.**  
**Please indicate one of the following:**

Student's Name: .....

I will take out medical and travel insurance for my child and will send Blue Mountain College a copy of the policy in English before my child leaves their home country:	Yes <input type="checkbox"/>
<b>OR</b> I would like Blue Mountain College to arrange medical and travel insurance for my child and add this to my invoice:	Yes <input type="checkbox"/>
<b>I confirm that my child does NOT have any pre-existing medical condition:</b> <input type="checkbox"/> No <input type="checkbox"/> <span style="color: red;">If YES please refer to note above</span>	

**B. STUDY INFORMATION**

Please attach certified copies (in English) of your child's last TWO school reports

Current School	Grade/ Year Level
Previous school In New Zealand	Dates Enrolled <span style="float: right;">Year Level</span>

<b>Level of study requested at Blue Mountain College</b>					
Year 9 <input type="checkbox"/>	Year 10 <input type="checkbox"/>	Year 11 <input type="checkbox"/>	Year 12 <input type="checkbox"/>	Year 13	
<b>Expected length of study At Blue Mountain College</b>		<b>Proposed Start Date</b>		<b>Proposed Completion Date</b>	

<b>Subjects Required</b>		
	In addition to English (ESOL), write up to 5 other subjects options that you would like your child to study	
Option 1		
Option 2		
Option 3		
Option 4		
Option 5		
Future job or career goals		
<b>Languages your child has studied</b>		
Language	Number of years Studied:	Level (e.g.: beginner, elementary, intermediate)

Student's Name: .....

<b>Musical instruments your child plays</b>		
Instrument	Number of years Played:	Level (if any)
<b>Sports your child plays or has played</b>		
Sport	Number of years Played:	Level (social, school, representative)

**PLEASE NOTE:**

In some cases, it is not possible to gain entry to your first choice of subjects may clash with other subjects on timetable. However, we will do our best to ensure your child has a course which is suitable to them and their level of achievement.

Applicants should have positive academic results, good attendance records and a desire and commitment to fully cooperate and contribute to the life of the school. Should not enough evidence of academic ability be provided, an online interview will be requested.

International students at Blue Mountain College may be required to undertake English and Mathematics tests on arrival. This will determine whether the student will be placed in ESOL classes or mainstream English, and what level of Mathematics they will need to be placed in.

We will assess the progress of the student throughout their time at the school and make decisions based on their progress on whether to refer them to a lower class, higher class or alternative subject.

**C. HOMESTAY APPLICATION**

<b>Student Care</b>
<p><b>Blue Mountain College is responsible for the pastoral care of ALL students who have a student visa for our school. Please complete this section to apply for a Homestay Placement</b></p>
<p><b>I/We appoint the person stated below to provide care and supervised Homestay Accommodation for our child while studying at Blue Mountain College as an international student. This agreement will last for as long as our child is attending Blue Mountain College.</b></p> <p><b>I/We understand that Blue Mountain College will follow their Homestay, Refund and Grievance Policies which are in alignment with the conditions of the Ministry of Education (Pastoral Care of International Students) Code of Practice 2021 (The Code).</b></p>
<p><b>Name of Care Provider:</b> Blue Mountain College, Mrs Angela McHutchon  <b>Address:</b> State Highway 90, Tapanui 9522      <b>Cell Phone:</b> +64 27 444 9283      <b>School Number:</b> +64 3 2048 358  <b>Email Address:</b> amchutchon@bmc.school.nz</p>

**While living with a School approved Homestay, the Student agrees:**

1. To comply with all laws of New Zealand including those relating to the consumption of alcohol, cigarettes and illegal substances
2. To not engage in any social or leisure activities that may place them in undue danger or risk of harm
3. To not drive a motor vehicle except for the purposes of gaining a valid New Zealand driving license under the guidance of a licensed driving instructor
4. To obtain written permission from Parents and the School prior to obtaining any tattoo, piercing or other bodily embellishments
5. To comply with all Homestay rules, expectations and curfews set by the School and Homestay parents
6. To keep the Homestay parents informed of their whereabouts at all times
7. To respect the privacy, values and property of the Homestay

**Parents**

By signing below, the Parents confirm that they have read the Agreement and agree to be bound by it in all respects:

Name(s): \_\_\_\_\_

\_\_\_\_\_

Signature(s): \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

**Student**

By signing below, the Student confirms he/she has read and understood the Agreement and agrees to abide by the Code, the School Policies and (to the extent applicable) the Agreement:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**School**

By signing below, the authorised signatory of the School confirms that they are authorised to sign on behalf of the School, and confirms that the School will be bound by the Agreement in all respects:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Homestay Application Information**

Please complete this section

Please tick the boxes that you think best describe your child's personality

Outgoing	<input type="checkbox"/>	Mature	<input type="checkbox"/>	Optimistic	<input type="checkbox"/>	Untidy	<input type="checkbox"/>
Independent	<input type="checkbox"/>	Patient	<input type="checkbox"/>	Sensitive	<input type="checkbox"/>	Responsible	<input type="checkbox"/>

Student's Name: .....

Adaptable <input type="checkbox"/>	Quick-tempered <input type="checkbox"/>	Formal <input type="checkbox"/>	Shy <input type="checkbox"/>
Quiet <input type="checkbox"/>	Active <input type="checkbox"/>	Neat <input type="checkbox"/>	Humorous <input type="checkbox"/>

<b>INTERESTS AND HOBBIES:</b> Please tick the boxes of the activities that your child enjoys			
Swimming <input type="checkbox"/>	Snow ski/board <input type="checkbox"/>	Water Skiing <input type="checkbox"/>	Fishing <input type="checkbox"/>
Volleyball <input type="checkbox"/>	Sailing <input type="checkbox"/>	Cycling <input type="checkbox"/>	Horse Riding <input type="checkbox"/>
Soccer <input type="checkbox"/>	Surfing <input type="checkbox"/>	Hiking <input type="checkbox"/>	Golf <input type="checkbox"/>
Track and Field <input type="checkbox"/>	Badminton <input type="checkbox"/>	Basketball <input type="checkbox"/>	Martial Arts <input type="checkbox"/>
Gymnastics <input type="checkbox"/>	Ice Hockey <input type="checkbox"/>	Softball <input type="checkbox"/>	Squash <input type="checkbox"/>
Rugby <input type="checkbox"/>	Tennis <input type="checkbox"/>	Field Hockey <input type="checkbox"/>	Baseball <input type="checkbox"/>
Drama <input type="checkbox"/>	Painting <input type="checkbox"/>	Movies / Theatre <input type="checkbox"/>	Dance <input type="checkbox"/>
Cooking <input type="checkbox"/>	Drawing <input type="checkbox"/>	Going to concerts <input type="checkbox"/>	Visiting museums <input type="checkbox"/>
Cooking <input type="checkbox"/>	Chess / Go <input type="checkbox"/>	Playing indoor games <input type="checkbox"/>	Watching sports <input type="checkbox"/>
Gardening <input type="checkbox"/>	Playing cards <input type="checkbox"/>	Travel <input type="checkbox"/>	Sewing <input type="checkbox"/>
Reading <input type="checkbox"/>	Watching TV <input type="checkbox"/>	Social dancing <input type="checkbox"/>	Computer games <input type="checkbox"/>

<b>GENERAL INFORMATION:</b> Please answer the questions below		
What time is your child usually home in the evenings?	Weekdays:	Weekends:
Does your child have a religious affiliation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please state:		
Would your child feel comfortable in a home with small children?	Yes <input type="checkbox"/>	No <input type="checkbox"/>



Student's Name: .....

List the pets (if any) that your family has at home:		
Many Homestay Caregivers have pets and your child will have to adjust to living with them. Are there any concerns we should be aware of regarding pets, please explain:		

**D. STUDENT QUESTIONNAIRE**

**These questions must be answered by the student in English and be their own original work. Your answers will tell us about you and help us to assess your English level and suitability for our school. Try to write as much as you can and use complete sentences. (Use additional paper if you would like to write more than the spaces provided below.) We may decide to contact you for an online interview if we feel this would help us to better assess your application.**

Explain why you would like to be a student at Blue Mountain College and what you want to achieve at school.

Describe your family and life at home and what you like to do with your family.

Describe your best friend. What do they look like and why are they a good friend?

Do you drink alcohol with your family?	Never <input type="checkbox"/>	Occasionally <input type="checkbox"/>	Only on special occasions <input type="checkbox"/>
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Student's Name: .....

Do you drink alcohol with your friends?	Never <input type="checkbox"/>	Occasionally <input type="checkbox"/>	Only on special occasions <input type="checkbox"/>
Do you smoke? (Please note smoking is not permitted at Blue Mountain College)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Is a smoke free house important to you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Do you have any food allergies?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Please explain:			
Are you a vegetarian or have diet restrictions due to your religion?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Please explain:			
Are there any foods you can't / won't eat?			

### E. PARENT QUESTIONNAIRE

<b>This section may be completed in English OR in your first language, accompanied by an English translation provided by the referring agent.</b>
Please write a brief letter (50 – 100 words) stating why you would like your child to study at Blue Mountain College.

### F. DECLARATION

Student's Name: .....

I am the parent/s of the student named on this application form. I declare that:

- The information supplied is true and correct
- I am familiar with the Ministry Education (Pastoral Care of International Students) Code of Practice 2021 (The Code) and, regardless of the student's age, agree to comply with the Code. (Please request copies from Blue Mountain College or download from [www.minedu.govt.nz](http://www.minedu.govt.nz))
- Students can contact iStudent Complaints if they experience any grievances or disputes while at Blue Mountain College. The Dispute Resolution Scheme (DRS) provide all the necessary details for students online at: [Make a complaint | iStudent Complaints](#)
- I agree that information collected on this Contract of Enrolment may be passed to government agencies in statistical form as required by the Education Act 1993 and other statutory requirements. When this occurs, I agree to waive conditions in the Privacy Act 1993
- I agree to abide by the conditions of my Study Visa as set out in the Immigration Act 1987 plus amendments
- Prior to signing I will seek independent advice on any aspects of this application form that I do not understand
- The policies listed below can be viewed on the School's website [www.bmc.school.nz](http://www.bmc.school.nz)
- I agree that compliance with the Policies listed below (as updated from time to time) by myself and by the student named on this application form is a requirement of this Contract
- I agree that the School may update the policies listed below from time to time and is sometimes required to update these Policies to comply with Government requirements. Updated copies of the policies, when amended, will form part of this Contract of Enrolment once they have been made available on the School's website. [www.bmc.school.nz/international](http://www.bmc.school.nz/international)

I have read and understood:	Contract of Enrolment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Fee Refund Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Fee Protection Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Accommodation Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Rules for International Students	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Discipline Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Contract of Behaviour, and Grievance Procedure	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Attendance & Withdrawal Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Father's Name:</b>		<b>Mother's Name:</b>	
<b>Father Signature:</b>		<b>Mother Signature:</b>	
<b>Date:</b>		<b>Date:</b>	
<b>Student Name:</b>		<b>Student Signature:</b>	<b>Date:</b>

- **Section G of this Contract of Enrolment forms part of the Contract and must be read, understood and signed. Section G contains the Tuition Agreement and Authorisation and Release Forms.**
- **Please Note: This Contract of Enrolment and the Policies are issued by the School in English and if you have received a copy in another language, that translation is not an authorized translation. It is the English language version issued by the School that forms part of this Contract.**

## G. TUITION AGREEMENT

This agreement records the terms on which Blue Mountain College (the School) accepts the student named in this Contract of Enrolment:

1. The parents acknowledge that tuition will be delivered to a high standard.
2. The School has agreed to observe and be bound by the Education (Pastoral Care of International Students) Code of Practice 2016 (the 'Code') published by the Ministry of Education. Copies of the Code are available on request from the School or from the New Zealand Qualifications Authority website – [www.nzqa.govt.nz](http://www.nzqa.govt.nz).
3. Under the Code and the Education Act 1989, the School has responsibility for all students enrolled. Specific staff at the school will be appointed to care for students. Should parents of a student enrolled at the school wish to have an external care provider (guardian) who will be responsible to the parents for care of the student, then the School will work with these care providers in supporting and caring for the student (Section C. 3. of this Contract).
4. The parents irrevocably authorize the Director of the International Students to advise the student's care provider of all matters and information required to be provided to parents of any student under the Education Act 1989.
5. The parents of the student, who have signed the Contract of Enrolment irrevocably appoint and authorize the School's Director International Students (or such other person as may be appointed by the School to carry out the Director's duties) to:
  - Receive information from any person, authority or corporate body concerning the student including, but not limited to, medical, educational, welfare or immigration information.
  - Provide consent in respect of any activity carried out and authorised by the School.
  - Receive financial information relating to the student including bank accounts, debts or income of the student while in New Zealand.
6. The parents agree to provide the School with true and accurate academic, medical or other information relating to the well-being of the student as may be requested from time to time by the School. Failure to provide accurate information could result in the child's place at Blue Mountain College being revoked.

### Safety, Health and Insurance

7. The School will endeavor to ensure the safety, health and well-being of the student but is not liable for:
  - Any damage or harm caused to the student or the student's property arising out of the student's accommodation arrangements.
  - Any damage or harm caused to the student's property while attending the School unless the harm was a result of gross negligence on the part of the School.
  - Any damage or harm caused to the student's property outside of normal school hours and in the case of the student's property, shall not be responsible for any damage to such property that may occur outside the School's premises.
  - Any personal injury in respect of which individuals are entitled to compensation under the Accident Compensation Act 2001.
8. Full medical insurance is compulsory for all students enrolled in the School and this insurance must be valid from the date of enrolment until the expiry of their student visa. This is in accordance with the Code and Immigration New Zealand's regulations. All students must purchase a policy that meets the requirements of the Code. Parents and agents must organize any additional insurance the student may require (e.g. pre-existing conditions).

### Limitation of Liability

9. Except to the extent that the parents and/or student have rights under the Consumer Guarantees Act 1993 or Fair-Trading Act 1986 that cannot be excluded, the School's maximum liability in relation to this agreement and the supply of goods and services to the student is limited to the amount of fees paid by the student for any one year's tuition.

### Fees

10. The parents and student agree to pay all tuition fees and additional charges as may from time to time be levied by the School ("Fees") by the date two months prior to the commencement of tuition.
11. If this agreement comes into force less than two months prior to the commencement of tuition, then the Fees must be paid within fourteen days of the date of this agreement.
12. On renewal of this agreement for a subsequent tuition period the parents and student agree to pay all tuition fees and additional charges levied by the School relating to the further tuition period:  By the date two months prior to the further tuition period.  
 In the case where any renewal of this agreement comes into force less than two months prior to the further tuition period, within fourteen days of the renewal of this agreement.
13. Students cannot commence study unless fees are paid in full.

## Term and Termination

14. This tuition agreement begins on the date of commencement of studies and continues until the end of the period applied for and for which tuition has been paid. With the approval of the School this agreement may be renewed for a further tuition period subject to clause 11 of this agreement. Approval is acknowledged by the School by the request for payment of tuition fees for a further tuition period.
15. Subject to the provisions of the Education Act 1989, either party may terminate this agreement at any time by giving the other party a one month written notice. Termination of this agreement shall also terminate the student's enrolment at the School and Immigration NZ notified of the changes.

Please refer to the Refund Policy for International Students for full details on conditions of refund.

16. In the event of any breach of this agreement by the student or the parents, the School will follow the processes set out in the School's Code of Conduct, Discipline Policy and Grievance Procedure Policy, and may take any disciplinary step it considers appropriate, including terminating this agreement, and/or standing down or expelling the student and (if applicable) notify Immigration New Zealand of its decision to terminate the agreement or to exclude or expel the student. Any decision to expel a student shall terminate this agreement and the Contract of Enrolment and shall be treated as a termination by the student. Notwithstanding the provisions of the School's Code of Conduct, Discipline Policy and Grievance Procedure Policy, nothing in this agreement shall limit the power of the School to summarily terminate this agreement or expel the student for serious misconduct or to stand down the student pending investigation if the School concludes that this step is necessary for the purpose of protecting the safety of any person, including the student.
17. The student and parents shall have no claim in damages or for any compensation if this agreement is terminated except as expressly provided in Clause 15.
18. As stipulated in point 6 of this agreement and in Section A of the Contract of Enrolment, parents agree to provide the school with academic, medical and other information relating to the well-being and academic ability of the student. Failure to provide true and accurate information may result in the student's place at the school being revoked, with no refund as stipulated in the Refund Policy.

## General Provisions

19. Neither party shall be in default or in breach of their obligations under this agreement to the extent that the performance of those obligations is prevented by any event of force majeure. Force majeure means an event beyond the reasonable control of the party seeking to rely on force majeure.
20. This agreement shall be construed and take effect in accordance with the domestic laws of New Zealand. In relation to any legal action or proceedings arising out of or in connection with this agreement the parents irrevocably submit to the jurisdiction of the courts of New Zealand, agree that proceedings may be brought before any court including any forum constituted under the Arbitration Act 1996 within New Zealand and waive any objection to proceedings in any such court or forum on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum.
21. The student, parents/agent/homestay caregiver agree that the student, regardless of age, will comply with the Rules for International Students attending Blue Mountain College as set out in the Enrolment Pack. The School retains the right to amend its bylaws, rules and policies including the rules for students attending Blue Mountain College, from time to time.
22. The student, parents/agent/homestay caregiver acknowledge that, in accordance with section 4 of the Education Act 1989, the school may take appropriate disciplinary action against the student (as defined in that section) if the student's conduct is in breach of this Contract of Enrolment, and the School's Code of Conduct, Discipline Policy and Grievance Procedure Policy, including without limitation in respect of conduct that occurs while the student is outside the direct supervision of the school.
23. Notices given under this agreement must be in writing and given to the addresses set out in the Contract of Enrolment. Those sent by post shall be deemed to have been received fourteen days after posting.
24. This agreement shall consist of the Contract of Enrolment and including Fee Refund Policy, Fee Protection Policy, Accommodation Policy, Discipline Policy, School rules. This agreement contains the entire understanding of the parties and overrides any prior promises, representations, understandings or agreements. The terms of this agreement may be changed by the School in writing to the parents and shall continue in force while the student is enrolled at the School.

## Personal Information

25. Parents acknowledge that:
  - Personal information of the parents and / or student collected or held by the School is provided and may be held, used and disclosed to enable the School to process the Contract of Enrolment, provide tuition and associated services to the student, provide to the student and parents advice or information concerning products and services the School believes may be of

Student's Name: .....

interest to the student to enable the School to communicate with the student and parents for any purpose, and to act in the best interest of the student with that information as the School sees fit.

- All personal information provided to the School is collected and will be held by the School at State Highway 90, Tapanui 9522 New Zealand, Telephone +64 3 2048 358.
- If the student and parents fail to provide any information requested in the Contract of Enrolment, the School may be unable to process the Contract of Enrolment.
- The School is required by the Code to report to Immigration New Zealand known or suspected breaches of visa conditions by international students and notify Immigration New Zealand of terminations of enrolment. The parents and the student consent to the disclosure of such information to Immigration New Zealand.
- The student and parents have the right under the Privacy Act 1993 to obtain access to and request corrections of any personal information held by the School concerning them.

### **Change of Immigration Status**

26. Blue Mountain College is a State Integrated School under Part 33 of the Education Act (EA). Section 442 of the EA requires that a Proprietor define a Preference applicant. A preference applicant refers to a New Zealand Citizen or a person with a Resident Visa. International students do not fall into this category and shall not take the place of any preference applicant. Should an international student's immigration status change to a permanent resident, or if the parent's status changes to either permanent resident or the holder of a work visa, then the student's status changes from an international fee-paying student to a domestic student. This student will then need to apply for a domestic place at Blue Mountain College and enrolment procedures according to the Enrolment Scheme as stated above, will be applicable. Fees for the balance of the contracted tuition period are not refundable.

### **The Dispute Resolution Scheme (DRS)**

27. Blue Mountain College has systems and procedures in place to resolve problems internally for any international students. Please refer to our Discipline Policy and Code of Conduct booklet. If problems cannot be resolved internally then students have the right to contact iStudent Complaints, the DRS operator. Should a contractual or financial dispute arise between an international student and a school, NZQA will refer the dispute to the dispute resolution scheme operator, FairWay Resolution Limited, who have been appointed to this role by the Ministry of Education. Information about the dispute resolution scheme operator can be found at their website: [Make a complaint | iStudent Complaints](#)

### **Arrival and Departure**

28. Students arriving prior to commencement of study and holding a Student Visa to the School are the school's responsibility and therefore must comply with all school rules and requirements. Students wishing to remain in New Zealand after completion of their studies or end of their enrolment with the school are no longer the responsibility of the school. Immigration New Zealand and Ministry of Education will be notified at the end of contracted course for this student.

### **Safety and Employment**

29. International students at Blue Mountain College are not able to work during their course

### **30. AUTHORISATION AND RELEASE FORMS**

#### **1. Medical Release Form**

We grant Blue Mountain College and its employees, at their discretion, and, if necessary, at the cost of the student or their natural parents – in the case of expenses exceeding the coverage of the insurance policy – the power to place the student in a hospital or in any other institution for any type of assistance or medical treatment, or, if there is no hospital available, to place them under the care of a local medical doctor for their treatment.

We also grant Blue Mountain College all necessary permissions to act as legal guardians and "in loco parentis" in any situation, especially in emergencies, whatever medical or other, including the possibility for surgical operations or any other treatment. We also authorise Blue Mountain College to return the student to the home country at their cost, if necessary, to submit to medical treatment, if this is deemed necessary by the above-mentioned people, after consultation with medical authorities. We confirm that at the time of signing this document our child enjoys perfect health and that their health record as filled in by a parent on the enrolment contract form is true and complete. We also grant Blue Mountain College the power to act on our behalf in anything pertaining to possible representation before local authorities. We grant Blue Mountain College the power to request assessment of any learning or behavioural conditions, if accurate information has not been disclosed on this application. This authorisation shall be valid for the entire duration of the student's study programme at Blue Mountain College.

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### **2. Liability Release**

The undersigned, as participant and parents, on behalf of ourselves and our legal representatives, renounce to claim against Blue Mountain College, teachers, coordinators, any person intervening on behalf of the school, that may arise due to injury, damage, sickness, accident, delay, unusual circumstances or expenses due to strikes, war, atmospheric conditions, quarantine,

Student's Name: .....

government restrictions or regulations, acts of God, or those derived from acts of omission of airlines, shipping companies, railroads, buses, transportation in general, hotels, restaurants or any other service given by companies, individuals or anyone related with the aforementioned.

We understand that the student will be subject to the authorities and teachers of the school and that they will have to follow the rules given by the Director of International Students. We also understand the Blue Mountain College reserves the right to terminate the programme of any participant whose conduct may be considered detrimental or incompatible with the interest and security of the school or the student. The student agrees to accept and uphold the standards of conduct set by Blue Mountain College and the Homestay Caregiver for the duration of the programme as stipulated in the Discipline Policy, Tuition Agreement, Code of Conduct booklet and International Student Information Booklet. Our child also agrees to maintain friendly and respectful relations with their teachers and the classmates and, especially, with the members of the Homestay Caregiver, to accept the rules of conduct and to participate in family life as much as possible.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**3. Photographs and Marketing Material**

As a parent I grant permission for the school to take photographs or camera footage of my child during school activities and that the school may use that material on the Blue Mountain College website, school newsletters, school magazine as well as marketing material for the school.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**4. Privacy Waiver in regard to Student Visa information with Immigration New Zealand**

We authorise Blue Mountain College or a representative of the school to obtain any personal information in regard to our child's student visa status, medical status in regard to the student visa or character information in regard to the student visa. We also give permission for Blue Mountain College to obtain information from Immigration New Zealand in regard to progress of student visa applications for our child.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_