



Blue Mountain College International Students

Medical and Travel Insurance Policy

Rationale:

Blue Mountain College has developed a medical and travel insurance policy

- To ensure the safety, well-being of the students studying at Blue Mountain College
- To ensure that the school is protected in the event of an emergency
- To ensure compliance with the Ministry of Education's Code of Practice for the Pastoral Care of Tertiary & International Learners (2021) (The Code of Practice).

Policy Requirement Advice

1. All students are required to have appropriate and current medical and travel insurance for the duration of their planned study, as specified in the Code.
2. Blue Mountain College shall advise all prospective students of the standard wording as set out in the Code of Practice, and provide information on Blue Mountain College's medical and travel insurance requirements.
3. Students purchasing insurance should purchase insurance cover at the time of fee payment and before they leave their home country.
4. Where insurance is provided from a New Zealand company, policy details should be provided in the student's first language where possible.
5. In the case of overseas policy providers, students or Agents must provide the school with confirmation of insurance and dates of cover, as per the Code of Practice, before the student leaves his or her country of residence.

Verification of Policies

Verification of policies will be undertaken prior to enrolment in accordance with Outcome 15 of the Code and Code Guidelines.

As part of the verification process, Blue Mountain College shall ensure that:

- The insurer/re-insurer is a reputable and established company with substantial experience in the Travel Insurance business, and has a credit rating no lower than A from Standard and Poors, or B+ from A M Best.
- The Insurer is able to provide emergency 24-hour, 7 day per week cover.

- Students have a “certificate of currency” and policy wording from the Insurance company stating that the student has purchased the cover for the duration of the planned period of study. The certificate and policy wording must also detail medical sums insured, repatriation benefits etc.

Where a student is not in possession of an appropriate and current medical and travel insurance policy the school undertakes to:

- Advise the student of the medical and travel insurance requirement.
- Provide the student with a default policy or policy choices which meets the requirements of the Code of Practice Guidelines.

The cost of default insurance will be met by the student.

Recording of Policy Details

For each student Blue Mountain College shall record the:

- a. Name of the insurer
- b. Policy number
- c. Policy start and end dates.

Policy Renewals

For each student, prior to the expiry of their medical and travel insurance policy, Blue Mountain College shall issue a written reminder to the student advising that policy renewal must be completed.

Date approved: _____ **Approved by:** _____

Date to be reviewed: 2023

Code of Practice

Blue Mountain College has agreed to observe and be bound by the **Code of Practice for the Pastoral Care of International Students**. Copies of the Code are available on request from this institution or from the New Zealand Qualifications Authority – website at [Code of Pastoral Care for international students :: NZQA](#)